



Accounting for non-Accountants

Are you a manager who needs to understand financial reports? Or a business owner who needs to control the financial side of their business? Or a manufacturer trying to bring negative variances under control? This course for people from non-financial backgrounds enables you to understand and prepare financial reports, record transactions into an accounting system and to contribute to informed financial decision making processes.

Designed for

Anyone from a non-financial background employed in functional areas such as manufacturing, operations, logistics, sales and marketing who needs an understanding of accounting principles.

Course outcomes & benefits

- Appreciate the role of the Accountant in a business environment
- Understand and prepare the major financial reports
- Record business transactions into an accounting system
- Make commercial and financial decisions and/or recognise when you need expert Accounting advice

Course content

- Basic accounting concepts
- The relationship between business plans, budgets and financial reporting
- The principles of double-entry bookkeeping
- Posting to the General Ledger
- Profit & Loss and Balance Sheet statements
- Costing terms and how to cost a product
- Variance analysis and the impact on business
- Analysing financial statements to reveal profitability, solvency, risk-return and financial stability

Duration & course dates

2 days 30 & 31 March or 11 & 12 June
 31 Aug & 1 Sept or 26 & 27 Nov

Please note: You will need to bring a calculator to this course.

Investment

\$875

Assessment

There is no assessment on this course.

Location

Level 2, 12-22 Rothschild Avenue, Rosebery NSW 2018

Program code BSANA

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